



Dear Valued Vendor,

The City of Taylor is looking for vendors in preparation for the 2020 market season. We are entering a new decade as the **Taylor Made Market** featuring local growers, crafters, entrepreneurs and more. We hope this change enhances the market as a community asset and incubator for small businesses.

The market will run on Fridays, June 5 through September 25, 11a – 3p under the Sheridan Open Air Pavilion in Heritage Park, 12111 Pardee Rd. There will be no market on June 26 due to Summer Fest and September 4 for Labor Day. The pavilion is covered so the market can proceed rain or shine!

Our weekly stall rate is \$15 for a 10x10 space. We are offering a discounted rate for vendors that commit and pay for the entire season up front. The entire season rate is \$150 for all 15 weeks. This must be paid before opening day, June 5. Please be advised we do not offer refunds for vendor fees.

Enclosed is a vendor application, market guidelines and a vendor contract. You can mail, email or drop off your application to the Recreation Center. We are able to accept cash, check, credit or debit for vendor fees. You can pay in person at the Taylor Recreation Center, 22805 Goddard Rd, open Monday - Friday 6a – 9p, Saturday 7a – 5p, and Sunday 12p – 5p.

All communication regarding the market will be handled through the Recreation Center. We are available over phone at 734-374-8900 (option 2) or email at nhellar@ci.taylor.mi.us.

Warmest regards,

A handwritten signature in black ink, appearing to read "Nicole Hellar".

Nicole Hellar
Market Master



2020 Taylor Made Market Guidelines

Market Days

Friday, 11:00 AM to 3:00 PM

June 5 – September 25

**No Market on June 26 & September 4*

Nicole Hellar, Market Master: nhellar@ci.taylor.mi.us

Taylor Made Market is managed by the Taylor Recreation Center
22805 Goddard Rd Taylor MI 48180
734-374-8900 (option 2)

Purpose: The purpose of the Taylor Made Market is to promote local growers, artists, makers and entrepreneurs. The market is to be a business incubator creating a direct producer to consumer marketplace. The market will be a food access point, accepting nutrition assistance programs including SNAP, Double Up Food Bucks, Senior Market Fresh, WIC Project Fresh and Power of Produce.

Guidelines: Upon acceptance to the Taylor Made Market, all vendors must abide by these guidelines

1. All vendors must be set up by 10:45 AM
2. Food items must have original, valid license
3. Stall are approximately 10' x 10'
4. Vendor vehicles are not allowed in the selling area. Vendors cannot park behind the Sheridan Pavilion. The lot on the north end of the pavilion is reserved for vendor parking.
5. Vendors must stay for the entirety of the market day. Early breakdown is by pre-arrangement with the market master only.
6. No smoking under the Sheridan Pavilion
7. There is no electricity provided for vendors except when pre-approved by market management
8. Post product prices clearly
9. Vendors accepting alternative currencies must follow guidelines on currency agreement forms
10. Do not accept currencies if you are not approved or do not know what they are
11. Cottage food vendors must follow Michigan Cottage Food Law regarding preparation, packaging, labeling and storage of products sold
12. All goods for sale shall be displayed and stored at least 6 inches from the ground
13. All food sampling must follow MDARD's "Guidelines for Providing Safe Food Samples"
14. No Vendor shall refuse to permit the purchase of any produce, goods or participation based on race, religion, color, creed, gender, political affiliation, sexual orientation, national origin, sex, age, marital status, gender-identity, height, weight or mental or physical ability

Cottage Food Law

Michigan's Cottage Food Law exempts a business from the licensing and inspection provisions of the Michigan Food Law if certain requirements are met. All Cottage Food products require labels.

Please refer to MDARD's website for additional information and requirements:

http://www.michigan.gov/mdard/0,4610,7-125-50772_45851-240577--,00.html

Sampling Guidelines

All food vendors can provide samples of products they sell without licensing.

Please refer to MDARD's website for the guidelines for safe sampling at a market:

https://www.michigan.gov/documents/mda/MDA_FdSmplngFarmMkts5-09_279110_7.pdf



Taylor Made Market Vendor Application

Fridays June – September, Sheridan Pavilion, 11a – 3p *No Market on 6/27 & 9/4

Business Name: _____

Vendor Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Email Website: _____

Emergency Contact: _____

Name, Phone: _____

Market Products (Check all that apply)

Michigan Grown Produce Wholesale Michigan (Resold) Baked Goods Flowers/Plants

Dairy/Meat Value-Added Products Cottage Foods (produced in a home kitchen)

Food Truck/Caterer Prepared Foods (please describe) _____

Material Goods (please describe) _____

Other _____

Licensing/Insurance

Vendors must furnish the Taylor Made Market with a current and valid copy of any and all licenses and permits necessary for their operations. Most vendors do not need licenses, but if you are required to have one please provide a copy with your application.

- I am required by the State of Michigan to be licensed for my business
- I carry general liability or product liability insurance for this business
- My farm holds a certification (USDA Organic, GAP, MEAEP, etc)

If you selected any boxes above, please provide a copy of the license or certification.

Market Days

Please select which market days you are interested in participating in.
Daily Stall Rates are \$15. Annual stall leases are \$150 for the entire season.

Annual Stall Lease – 15 Weeks

- | | |
|----------------------------------|---------------------------------------|
| <input type="checkbox"/> June 5 | <input type="checkbox"/> August 7 |
| <input type="checkbox"/> June 12 | <input type="checkbox"/> August 14 |
| <input type="checkbox"/> June 19 | <input type="checkbox"/> August 21 |
| <input type="checkbox"/> July 3 | <input type="checkbox"/> August 28 |
| <input type="checkbox"/> July 10 | <input type="checkbox"/> September 11 |
| <input type="checkbox"/> July 17 | <input type="checkbox"/> September 18 |
| <input type="checkbox"/> July 24 | <input type="checkbox"/> September 25 |
| <input type="checkbox"/> July 31 | |

Annual stall leases must be paid prior to start of market on June 5. These payments can be made at the Taylor Recreation Center in cash, check or debit/credit card. Daily stall rates can be paid in advance or on market day.

Applications & Contract can be sent via email to Nicole Hellar at nhellar@ci.taylor.mi.us

or via mail to

Taylor Recreation Center
22805 Goddard Rd
Taylor MI 48180

*Applications are subject to approval. We reserve the right to reject any vendor based on space and category.
Questions can be directed to market manger Nicole Hellar at nhellar@ci.taylor.mi.us*



Vendor Contract Waiver, Release of Liability and Indemnity Agreement

In consideration of the Taylor Made Market allowing me to use its equipment, facilities, grounds and services for the 2020 Taylor Made Market Season, I agree and recognize the following:

My participation is completely voluntary, and I have familiarized myself with all rules, regulations and procedures that are involved. I am aware that certain hazards, risks and dangers are inherent and present, and I acknowledge that although the Taylor Made Market and The City of Taylor have taken measures to minimize the risk of injury to me, the Taylor Made Market cannot and does not insure nor guarantee that the participants, equipment, facilities, grounds and/or activities will be free of hazards, accidents, and/or injuries. I agree and recognize that my participation may result in injury or illness and that I agree to assume all risks and dangers and all responsibility for any losses, damages, and injuries arising out of my participation in the Taylor Made Market.

That on behalf of myself, I agree to release, waive, discharge, hold harmless, indemnify and defend any and all liability against the Taylor Made Market, The City of Taylor, their agents and employees, officers, officials, and volunteers from and against any and all claims, actions, losses, liabilities, injuries, and damages, whether or not caused in whole or part by negligence and/or gross negligence.

The above waiver, release and indemnity agreement has been read by me and by signing this agreement I acknowledge that I understand and agree to be bound by its terms.

Signature of Applicant: _____ Date: _____

Printed Name: _____

For Internal Use Only

Company Name/Product: _____

Date Application Received: _____

Full Season Weekly