

City of Taylor Parks and Recreation

501c3 Discounted Pavilion Rental Process

The City is offering the opportunity for discounted Pavilion rentals for 501c3 non-profit organizations as a way to give back to our Community and support the work of organizations helping others.

The discounted pavilion rental is for the Sheridan Center or any of our other locations and is for a full day.

We will grant a total of seven rentals per calendar year, one each month, from April through October based on the City Event Schedule.

The application process to qualify for one of these dates is as follows:

- Group fills out application by January 2, 2021 (First year can be extended to February 1, 2021)
- All Applications will be reviewed by the Recreation Commission for completeness. Applicants will be encouraged to attend a Commission meeting and present any information not in the application they feel important.
 - If a single group is the only request for a date, that group will be awarded the date
 - If multiple groups request the same date, the Commission will rank the requests based on the data in the application, and presented information, and award the date to the highest ranked group.
- Groups will be notified and the existing Rental processes and agreements will be followed.

The following groups will not be eligible for this program

- Any group(s) deemed not in the best interest of the Community
- Groups not in good standing with the Parks Department/City

No Group can receive more than one discounted rental in a calendar year. All groups must pay a non-refundable cleaning fee of \$150, and are required to pay the standard \$300 refundable damage deposit.

Questions should be directed to:

Crystal Kermans-Ditzhazy, Parks and Recreation Manager
ckermans-ditzhazy@ci.taylor.mi.us

Organization Information

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| Organization Name: | |
| Organization Address: | |
| Organization Phone: | |
| Organization E-Mail: | |
| Organization Contact Name: | |
| Organization 501c3 number: | |
| Organization Website: | |
| Organization's stated purpose/mission: | |
| If asked, is the Organization willing to share financial information to help determine need?: | |
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Event Information

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| Event Name: | |
| Event Date: | |
| Event Contact Name: | |
| Organization E-Mail: | |
| Event Contact Phone: | |
| Number of Participants Expected: | |
| Event Description: | |
| Special Considerations: | |
| Any other information you would like to share: | |