

**CITY OF TAYLOR**  
**DEPARTMENT OF BUILDING & SAFETY**  
 23555 Goddard, Taylor, Michigan 48180  
 (734)374-1515  
**Application for Mechanical Permit**

Revised 7/1/08

Date: \_\_\_\_\_

Authority: P.A. 230 of 1972, as amended Completion: Mandatory to Obtain Permit Penalty: Permit cannot be issued
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**I. Job Location**

Name of Owner/Agent/Business	Has a building permit been obtained for this project <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
Street Address of Job Location	Cell Phone #	Home Phone #	

**II. Contractor/Homeowner Information**

Indicate Who the Applicant is: <input type="checkbox"/> Homeowner <input type="checkbox"/> Contractor	Name of Contractor or Homeowner	License #	Expiration Date
Address (street # and name)	City	State	Zip Code
Office Telephone #	Cell #	Federal Employer ID Number (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason for Exemption)		MESCC Employer Number (or reason for exemption)	

**III. DESCRIPTION OF WORK TO BE DONE**

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**IV. Plan Review Required**

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one - and two-family dwellings when the input rating of the building heating/cooling system exceeds 375,000 BTU's.

What is the building size in square footage ? \_\_\_\_\_

What is the input rating of the heating system in this building ? \_\_\_\_\_

Have plans been submitted  Yes     No     Not Required

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**Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:**

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, Mercantile, and Storage building having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, answer Section IV "Not Required".

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED**

**V. Applicant Signature**

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.
Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)
Print Name
Date:

**VI. Homeowner Affidavit**

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the mechanical code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspection.
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**COMPLETE APPLICATION ON BACK SIDE**

Revised 7/1/08

CCR #6.401-08

**MECHANICAL PERMIT APPLICATION**

**VII. FEE CHART-ENTER THE NUMBER OF ITEMS BEING INSTALLED, MULTIPLY BY THE UNIT PRICE FOR TOTAL FEE**

<b>RESIDENTIAL</b>				<b>COMMERCIAL</b>			
	<b>FEE</b>	<b># ITEMS</b>	<b>TOTAL</b>		<b>FEE</b>	<b># ITEMS</b>	<b>TOTAL</b>
<b>Application Fee (non refundable)</b>	<b>\$40.00</b>			<b>Application Fee (non refundable)</b>	<b>\$40.00</b>		
<b>Gas Burning Equipment</b>				<b>Gas Burning Equipment/Rooftop</b>			
under 400,000 BTU's	43.00			under 400,000 BTU's	43.00		
over 400,000 BTU's	53.50			over 400,000 BTU's	53.50		
-multiple units see schedule				<b>Rooftop Combo Unit</b>	<b>96.50</b>		
<b>Replacement Furnace/no duct</b>	<b>38.00</b>			<b>Duct Work</b>			
Make Up Air Unit w/duct	11.00			New Installation	43.00		
Combustion Airs w/duct	11.00			Alteration to existing	32.00		
Chimney Liner w/furnace	11.00			B-Vent w/furnace	22.00		
Chimney Liner	16.00			Radiant Tube Heaters	43.00		
B-Vent w/furnace	11.00			-each add'l. same location	11.00		
B-Vent	16.00			Infra Red Heaters	43.00		
Humidifier w/furnace	11.00			-each add'l. same location	11.00		
Humidifier w/out furnace	16.00			Unit Heaters	43.00		
Electronic Air Cleaner	11.00			-each add'l. same location	11.00		
<b>Duct Work Residential</b>				B-Vent for above	22.00		
New Installation	32.00			Boilers w/piping	80.00		
Alteration to existing	22.00			<b>Air Conditioning Units</b>			
<b>Air Conditioning Units</b>				6 HP to 15 HP each	53.50		
1 1/2 HP to 5 HP each	43.00			16 HP to 50 HP each	80.50		
-multiple units see schedule				Remote Condenser	80.50		
<b>Residential Boilers</b>				Fan Coil Vent w/evaporation			
(In floor heating systems)				Coil and Duct Work	43.00		
Dryer Exhaust	11.00			<b>Refrigeration Equipment</b>			
Bath and Kitchen Exhaust Fans	11.00			Walk-In Freezer	48.50		
Hot Water Tank	13.00			Walk-In Cooler	48.50		
<b>Gas Pipe Openings (each/test)</b>	<b>16.00</b>			Ice Maker (self contained)	38.00		
Pre-Fab Fireplace (wood or gas)				Coolers (self contained)			
w/or without chimney	53.50			under 5 HP (split system)	43.00		
Other (please specify):				over 5 HP to 50 HP	53.50		
<b>TOTAL FEES(minimum \$75.00)**</b>			<b>\$</b>	Air Handlers Multi-Zoned	43.00		
<b>**DOES NOT INCLUDE REGISTRATION FEE</b>				<b>Exhaust Fans</b>			
Registration Fee \$15.00				under 1,500 CFM	43.00		
				1,500 to 10,000 CFM	53.50		
				Fire Dampers	16.00		
				Hood Type I or II	43.00		
				Make-up air/Rooftop Equip.	43.00		
				<b>Gas Pipe Openings (each)w/test</b>	<b>16.00</b>		
				Other (please specify):			
				Fire Suppression	see fee schedule		
				<b>TOTAL FEES(minimum \$110.00)**</b>			<b>\$</b>
				<b>**DOES NOT INCLUDE REGISTRATION FEE</b>			
				Registration Fee \$15.00			
<b>INSTRUCTIONS FOR COMPLETING APPLICATION</b>							
General: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Mechanical Code. No work shall be concealed until it has been inspected. When ready for an inspection call the building department with the job location and permit number.							
EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.							
The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc. under the American With Disability act you may make your needs known to this department.							